



Relocation Fact Sheet - Supplemental Information

Purpose

This supplemental information accompanies the [Community Care Expansion \(CCE\) Relocation Fact Sheet](#) and provides additional information for CCE Preservation grantees. This guidance is informational only and does not create new program requirements. The suggested practices and considerations may help county grantees ensure compliance with all applicable relocation laws and regulations.

County grantees are encouraged to reach out to their [CDSS Community Care Licensing Division \(CCLD\) Regional Office](#) for further information and assistance.

Support the Temporary Relocation of Residents in Licensed Facilities

If residents are unable to reside in a facility because of repairs or upgrades funded through CCE Preservation Capital Projects, county grantees can support the resident safety and wellbeing during the temporary relocation. County grantees may consider:

- **Planning and Preparation:** Determine if residents will need to be relocated in the early phases of the project. For example, identify potential relocation needs when developing the scope of work.
- **Support Residents:** Maintain open communication with facilities before and during relocation. Be a collaborative partner and support relocation of individual residents.
- **Partner with Local and State Agencies:** Consult with your local CDSS Community Care Licensing Division (CCLD) Regional Office. Other partners that may be involved in resident relocation may be the [Long-Term Care Ombudsman](#), as well as residents, their families, guardians, and legal representatives.
- **Estimate Cost of Temporary Relocation:** Work with facilities to estimate costs related to temporary relocation. When appropriate, work with facilities to update operational budgets to reflect these costs. County grantees may approve the use of CCE Preservation Operating Subsidy Payment funds to support facility operations if an operating shortfall occurs due to temporary relocation expenses.
- **Relocation Plan:** Obtain copies of facility and individual resident relocation plans. Ensure CCLD approval of relocation plans.